

PTO Bank Deposit

Recorded by*: _____

Date: _____

Deposited by: _____

Date: _____

| | Source of Funds | Cash | \$ Amt. Of Checks ** | # of Checks | Total |
|----|-----------------|------|----------------------|-------------|-------|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |
| 6 | | | | | |
| 7 | | | | | |
| 8 | | | | | |
| 9 | | | | | |
| 10 | | | | | |
| | Total | | | | |

* Money should be carefully counted and organized prior to handing over to the Treasurer.