



Dunellen PTO Minutes

October 2021

October 13, 2021
Call to order 7:10

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| Attendance: see attached list via zoom and in person | |
| Nicole Moore - President | Teachers in Attendance: Elizabeth Willoughby, Mr. Tseng, Mr. Tennant, Ms. Moody. |
| Brittany Gourley - Co-Vice President, Committee Chair | |
| Tracy Kilinski - Co-Vice President, Grade Level Oversight | |
| Gwen Perdomo - Treasurer | |
| Rebecca Gendrano - Correspondence Secretary | |
| Maria Bartman-Kowalik -Recording Secretary | |

| Topic | Summary |
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| Mr. Tennant – Principal Round Table | <ul style="list-style-type: none"> -Walk to school day was today, we had a lot of parents and children walking to school. - Chrome Books please make sure that students are charging chrome books, especially those in 3-5th grade -School Violence Awareness week October 18-22, Miss Bolcar will have information out about dress up days soon. -Red Ribbon week is October 25-29 -PBSIS Kick off October 29. Scaled back from years before will do with individual grade levels, convocation in the gym, then the students will do some activities for about 45 minutes. This will lead into the parade at the end of the day. -Book Fair is November 8-12. -Morning Arrival, please do not park in the horseshoe and be mindful of pedestrians crossing the street. - Please take advantage of Breakfast program if you are an early riser, starts at 7:30AM doors close at 7:45, children have until 8AM to finish eating. -Yellow Contact Sheets – please return them. Cannot release child to anyone except those listed on the sheet. -NJEA CONVENTION November 4-5, school will be closed -Thursday, November 11 half day for students. Teacher professional development. -Parent Teacher conferences will be held on November 30 and December 2nd. <p>Classroom updates:</p> <p>Pre-K: “Fall, Float or Sink” in science, next week will start the Life cycle of Bats. Will be starting play centers, first theme is Family.</p> <p>Kindergarten: Rituals and Routines, letter and sound recognition, started morning music program with Mrs.</p> |

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| | <p>Anastasi.</p> <p>First Grade: Stories about Families, Number lines, Social studies: learning about kindness, respect and red ribbon week, personal narratives and small moments.</p> <p>Second Grade: leveling in new reading program and working on personal narratives.</p> <p>Third Grade: Invention Convention, reading about inventors, students will create their own inventions.</p> <p>Fourth Grade: reading novels and character development, math: place value, fluid addition, subtraction, multiplication and division.</p> <p>Fifth Graders: Finishing up Hispanic Heritage Slide Show, ¾ finished with Shiloh learning about comparing and contrasting writing styles, writing personal narratives</p> <p>All notices are also located in the virtual backpack online.</p> <p>Open for Questions:</p> <p>Ms. Molina: Is there a way to narrow the emails about COVID exposure to the classrooms?</p> <p>Mr. Tennant: sent by Mr. Mosley to alert the district, any close contact is done through phone calls</p> <p>Ms. Molina: How soon is the notification done</p> <p>Mr. Tennant: very quickly, once contact is realized calls are placed by contact tracers</p> |
| Nicole Moore | <p>Welcome to all</p> <p>Inclusion and Diversity Committee contacted the PTO to ask if we would be willing to share the cost of a Native American Heritage movie and discussion night. Discussed at the last meeting. Questions forwarded to Committee. Trina and April here to answer questions.</p> <p>Trina: \$ is needed to cover the cost of the license to show the movie. The Inclusion and Diversity committee is a new committee to the Borough started last month. The license generally costs \$300-\$400. Discussion regarding if it could be educational, it would bring down the cost. Also asked Dunellen Arts and Culture for donation.</p> <p>Movie is called "Smoke Signal" story of the coming of age for a young woman. Movie is PG-13. Looking to have it held in Auditorium at High School.</p> <p>Brittany: Who would facilitate the discussion?</p> <p>Trina: Looking to have a facilitator with experience to lead discussion.</p> <p>Nicole: Would be someone from the state per email from Jessica. Her fee would be an additional \$200. Looking for it to cost approx. \$600. Unless someone has a movie license or it can be used as an educational movie.</p> <p>Question:</p> <p>Could things be sold to help pay for the event?</p> <p>Nicole: Looking to figure out logistics of film and speaker, then can look at having a refreshments table.</p> <p>Brittany: is there an approximate date?</p> <p>Trina: looking to do in the beginning of the November.</p> <p>Nicole: looking to vote on a max amount to contribute tonight.</p> |

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| | <p>Brittany: has there been any discussion with Mr. Mosely about using the gym? Trina: Jessica would have to speak to Mr. Mosely. Nicole: concern about availability of Gym due to school play. Call for questions: no additional questions. Will table for now, then discuss and vote during President's report. Suggestion to table discussion until we know exact details. Nicole: unable to table due to our next meeting being scheduled for after the event is to take place. Therefore, will set a max amount to contribute if vote goes through.</p> |
| <p>Gwen Perdomo- Treasurer's report</p> | <p>Treasurer report reviewed. Sept 1- Oct 1 transactions IN: membership fees, shirt fundraising, market day, mask sales Out: back to school lunch, Kindergarten Breakfast Motion to approve: Melissa Second: Jessica</p> |
| <p>Maria Bartman - Minutes</p> | <p>Minutes distributed and shown on screen. Zoom attendance read Motion to approve: Vanessa. Second: Kimberly</p> |
| <p>Nicole Moore- Presidents report</p> | <p>. –Vote on diversity and inclusion contribution. -Initially \$140 was requested, so would like to set a cap of \$140. Question: Tracey: if this committee is new, will there be a budget set by the town? Or will fundraising need to happen any time the committee will want to do something? Trina: all will need to come from fundraising or grants. Question: how will this be geared toward our children? Discussion. Evening event, open to high school or older to attend. VOTE Question: Does the PTO agree to spend up to \$140 toward Native American Heritage month movie and discussion night as a co-sponsor with the Diversity and Inclusion committee and whatever other committee within the town also agree: Yes if you agree that the limit is \$140 NO: if you do not the PTO to contribute. Abstain In person, please vote on slip. On chat please vote on poll.</p> |

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| | <p>Bo Jun: how many members do we need to reach Quorum for voting? Nicole: the only quorum is among the board members.</p> <p>VOTE RESULTS: YES: 29 NO:3 Abstain: 4. Vote passed.</p> <p>Monster Bash and Trunk or Treat: October 30. Fliers should have been sent home Friday. Family Fun Night Committee received email with sign up genius asking for help. Nicole will send to rest of membership this week. If you would like to run any games or help, please reach out. Looking for someone to do face painting. High School Volunteers will get credit for Service hours. Sweat Shirt orders are being filled and sent home. Some items have been ordered. Amazon Smile, Box tops and Market Day have been added to the Dunellen PTO website.</p> |
| <p>Brittany Gourley- Vice President – Committee chair</p> | <p>Thank you to everyone who has signed up for commits. All committees have a chair person. Brittany will reach out to those who signed up to be a chair person to confirm and will provide info packets for each committee.</p> <p>Red Ribbon Week: PTO sponsored event. Set up 5 days of “say no to drugs” themed dress up days. Will be going out by the end of next week. Oct 25-29. Faber Students will also get a small token to remind them to stay drug free.</p> <p>Book Fair: coming up soon. Look for email with sign up genius requesting volunteers to help. IF you do not spend all \$ added to e-wallet, it will roll over into a gift card.</p> <p>Holiday Bazaar- Holiday Market November 29-December 3rd. for children to be able to do holiday shopping. Prices range from \$.50-\$10. Will also be looking for volunteers. There is a year round gift shop accessible online.</p> <p>Winter Wonderland – 7th and 8th graders at LMS. December 10. Will be looking for parents who are not 7th and 8th grade parents to help. PTO helps with DJ and food. If you have not signed up for a committee please reach out to Brittany. If you don’t remember what you signed up for, please reach out to me. Nicole: Fall Dance is October 29. Open to all LMS students. 6th, 7th and 8th grade. Costumes are encouraged. Students plan this one. Information should go out next week.</p> |

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| <p>Tracey K- Vice President - Grade Level Oversight</p> | <p>Membership 124 parents, 96 total staff (65@Faber, 19@LMS, 23@highschool, 13 of those are cross over (parents as well as teachers). 11 are staff in multiple schools)</p> <p>Team Leaders: Home Baked Goods, in class volunteers. Team leaders should have gotten an email from Tracey. Each team leader has a folder. Please complete and sign green form. Please reach out to teacher to introduce self, find out how many students and teachers are in room. Ask about allergies in the classroom. Let the teacher know other PTO parents in the class. As teacher if they prefer home made goods, or pre-packaged. Blue paper with template of what to write to other parents, email all class parents requesting help. Pink slip has list of PTO sponsored parties. Only 4 parties Halloween, Holiday, Spring Party and End of Year party. Tracey recommends emailing parents all activity options for the year. Please give Tracey Halloween Party info ASAP. Some classes have other events listed for which in-class volunteers are needed. Yellow sheet: list of PTO parents. If you see the yes or no notation, those are parents who are available to help in the classroom. There are 3 classes that do not have PTO parents who are team leaders. If anyone would like to volunteer to be a team leader for those classes please let me know. Brittany: PTO membership covers the whole family, so if a grandparent wants to volunteer they are included.</p> |
| <p>Teacher Liaison – Beth Willoughby</p> | <p>Thank you and congratulations to the team leaders.</p> |
| <p>Correspondence Secretary: Rebecca Giandrano</p> | <p>Will be sending out a sign up genius looking for additional volunteers to anyone who signed up for PTO. Next meeting will be November 18, 2021.</p> |
| | <p>Scarecrow contest: PTO won for best in group. Brittany: this is a great time of year (shopping season)to pick up donations for the Tricky Tray! Question: can you just donate pieces to put in a basket? Does it have to be made into a basket. Nicole: No need to make a basket, please send in pieces, and we will put it together. We are happy to take stand alone gifts too! But no donation is too small. We are also happy to take your unexpired unused Kohls Cash, or Hot Topic Cash and we will put it to use. April Burke: At the Board Meeting last night, it was brought up that the teachers may be working without a contract. Can anyone confirm or deny? And how long if without?(those present did not feel at liberty to speak) Question: how did Harvest Fest go? NICOLE: It went well, not as much foot traffic as usual due to weather. What about the bake sale at Harvest Fest? Nicole: that is DREAMS not PTO.</p> |
| <p>Meeting adjourned Next meeting November 18, 2021</p> | |

